

Kings Christian School, Inc.  
**Registration Requirements 2011-2012**

The following are requirements for registration of all new students. All items must be completed and turned in to the office for processing. Upon the completion of the application process and ALL requirements are met, your student will be placed on the class list.

1. Application Packet - Completed
2. Copy of Birth Certificate (**official/not hospital copy**)
3. Copy of current Report Card
4. Copy of Transcripts—will not process without transcripts (**high school only**)
5. Copy of SAT 10 or test scores
6. Copy of Shot Record Proof of Immunization - All Immunizations **MUST** be up to date\*\*
7. Early Dismissal Permission Slip (**Juniors and Seniors only**)
8. Emergency Medical Release Form
9. First Grade Physical Forms (**Incoming 1st graders - see information below**)
10. Internet Use Agreement
11. Off Campus Permission Slip (**Juniors & Seniors Only**)
12. Prospective Student Information Form - to be filled out by student only (**5th-12th grades only**)
13. Payment of Application Processing Fee (see below)
14. Reference Forms: Must be completed for processing
15. Adult Reference (any adult other than a family member)
16. Teacher Reference (must be faxed/mailed directly to school from teacher)
17. Statement of Cooperation (**5th-12th only**)
18. Substance Abuse Form (**5th—12th only**)
19. Sports Physical—required for ALL sports (**including Cheerleading**) (**high school only**)  
\*\*Download Physical forms from our website [www.kcsnet.com](http://www.kcsnet.com) - Sports page
20. Tuition Payment Agreement

\*\* The State of California Education Code requires that these immunizations be complete. Students will not be allowed in school until all requirements are met. **NO EXCEPTIONS**

**Application Processing Fees (Non-refundable):**

Kindergarten \$ 150.00 (250.00 after 1st day): 1st—12th - \$ 75.00 (200.00 after 1st day of school):

**Tuition Information:**

	Yearly	Quarterly	11 months
Kindergarten (All Day)	4,893.00	1,223.25	445.00
Kindergarten (AM)	3,768.00	942.00	343.00
1st - 8th Grades	4,893.00	1,223.25	445.00
High School *	5,778.00	1,444.50	525.50

\*(non-international students only)

**The following tuition discount is for families with more than one child:**

2nd child - \$ 300.00 3rd child - \$ 600.00 4th child - \$ 900.00

Enrollment or withdrawals are prorated on a weekly basis from the date of enrollment or withdrawal. Should a family leave in the middle of the week they will be charged for the whole week. There is an additional \$100.00 fee for Late Enrollment or Early Withdrawal. NOTE: A two week notice is required for any student withdrawing from the program. If proper two week notice is not given, a half month of tuition will be charged for those two weeks.

**Note 1: Extended Care (before and after school care) charges are separate from tuition fees. Invoices will be listed on your monthly statement. Kg - 8th grade only.**

**Note 2: Extra-Curricular activities (yearbooks, school pictures, school lunches, field trips, class projects, class parties, retreat fees, choir fees, etc. ) are not included in tuition and are payable directly to the teacher or the office.**

Updated 2/17/11