

Senior Portfolio / Presentation Information

Your Senior Portfolio will be presented before a judging panel of teachers and parents. The way you present yourself is important.

Appearance:

You need to dress as you would for a job interview. This means: No jeans, no sneakers or flip-flops, and no T-shirts. We expect to see you in dress clothes –skirts, blouses, slacks, collared shirts and ties – with well-groomed hair. You need to look nice and presentable.

Presentation Skills:

We know that presentations make some of you nervous, but we still expect some basic skills. Part of your score will be based upon your presentation skills. The things we will be looking for include:

- Vocal clarity and volume (don't mumble!)
- Avoidance of fillers (umm, like, ah...)
- Eye contact with the panel
- Presentation of portfolio (i.e. – don't read your portfolio, use it as notes to help you)
- Physicality (the way you carry yourself)

Preparedness:

- Be on time! You **will** lose points on your presentation if you are late.
- You will need to bring multiple copies of your portfolio. Each panel member will need a copy. Once the panel size is determined (last year it was 3) you will be informed of how many copies you need to make.

Portfolio Elements:

Section One: A standard resume

- Make sure you use one of the **standard** resume forms. Microsoft Word has a resume builder that you can use – any of these formats is okay to use.
- A resume should be no longer than **one** page.
- A resume is meant to be glanced at – avoid paragraphs! Use bullet points instead (see sample resume).
- Your resume must include the following:
 - Heading – name, address, telephone number and email address (make sure this is a professional, appropriate email address)
 - Objective – This is your main goal and should be tailored to your specific audience.
 - Education/Academics – In this section list all the schools you have attended for high school. You can mention any academic honors, awards and/or recognitions that you have received. These can include: honor roll recognitions, essay writing awards, scientific competitions, etc... If your GPA is high enough you can include it.

- Experience – This section is an overview of work experience and skills. You will need to list where, when, and what the job was. Use actions words to describe duties, and be specific with your dates.
** If you have not had a job, you may use a large school project or team in which you learned specific skills or took on a leadership roll (SLT, heading up the team to build the floats, etc...)
- Additional Information/Extracurricular Activities – Include any special skills, leadership roles, volunteer experiences, or participation in sports, band, yearbook, etc...
- References – You must have at least two references, with name, address, and phone number. Make sure your references know that they are your references – **always** ask someone before you list them as a reference on any application or resume. We may be calling your references!

Sections Two through Four will all follow the format below, with each section beginning a new page. Use the outline format provided by the prompt. Change “your” to “my” in the headings, and make sure everything is written in complete sentences. Your paper will then look like this:

Exploring My Uniqueness

A. My Family
You will write your paragraph here.

B. My Uniqueness
Again your answer goes here, and you will follow this format for the rest of the answers as well.

Section Two – Exploring Your Uniqueness

- A. Your Family – What is unique about your family? You should include family heritage, family histories, family traditions, family composition, etc...
- B. Your Uniqueness – What makes you unique? You can include any special gifts, talents, or hobbies. We expect to see samples. We want samples from school (at least 3 examples from various subjects and years). We also want samples of extracurricular interests (pictures, paintings, models, trophies, etc...)

- C. Your Strengths and Weaknesses – What are your strengths? What are your weaknesses, and what are you doing to try to overcome them?
- D. Your Future Goals – What are your dreams? What are you passionate about? What are your goals for your life (short term and long term)? How are you going to reach your goals?
- E. Your Preparedness for the Future – How have you taken advantage of the opportunities you have had to prepare for the next step in life?
- F. Your Personal Relationships – Describe one or two of the most important relationships or experiences that have made you the person you are today (personal development).

Section Three – Your Spiritual Life

- A. Your view of Jesus Christ – Who is Jesus Christ and what is your relationship with Him?
- B. Your Spiritual Relationships – Describe one or two of the most important relationships or experiences that have influenced your spiritual development.
- C. Your Worldview
 - a. What is a worldview? Define using proper terminology.
 - b. Do you have a worldview, and what is it? Label with proper terminology.
 - c. Articulate your worldview in 5-10 sentences.

Section Four – How Your Life Has Been Impacted by Kings Christian School

- A. Your Personal Development – How has Kings Christian School impacted who you are as a person?
- B. Your Spiritual Growth – How has Kings Christian School affected your relationship with God?
- C. Your Preparation for Life – In what ways do you think Kings Christian School has helped prepare you for life beyond high school?
- D. Advantage of Kings Christian School - Looking back on your years here, what was the biggest benefit to choosing this school?
- E. From Kings Christian High School's Point of View – Why should we be honored to recognize you as a graduate?

Section Five – Your Future Occupation

In a properly formatted essay, discuss the occupation or field you believe God is calling you to. In your essay you must include a discussion of how one's beliefs can influence how they do the job, focusing on:

- A non-Christian in your chosen field
- A person who happens to be a Christian. (Sunday Christian)
- A truly committed Christian